

Bailee Lane

School Address

707 Ridge Street
Bowling Green, OH 43403
(740)-277-3707
bailee.e.lane@gmail.com

Home Address

1563 Lynn Drive
Lancaster, OH 43130

EXPERIENCE

Journeys, Lancaster, OH — Sales Associate

October 2016 - February 2018

- Organized racks and shelves to maintain store visual appeal, engage customers and promote specific merchandise
- Prepared merchandise by tagging and pricing for the floor
- Engaged with customers using different selling strategies to sell shoes and accessories
- Dealt with the registers involving money and working with customers accounts

Nancy's Scoops, Lancaster, OH — Customer Service

March 2018 - Present/ Summer season only

- Cashier, dealt with money, gift certificates and coupons. Took customers orders.
- Food preparation, working with machines such as fryers, microwaves, soft serve ice cream and mixing machines.
- Server, serving out food to customers in an efficient manner.
- Cleaning, wiping off different machines and surfaces to keep a clean environment.

SKILLS

- Cash drawer management
- Refunds and exchanges
- Customer assistance
- Safe food handling
- Food preparation
- Strong work ethic
- Sales
- Stocking and replenishing

EDUCATION

Lancaster High School, Lancaster, OH — High School Diploma

August 2014 - June 2018

Bowling Green State University, Bowling Green, OH — Student

August 2018 - Present

Major: Public Relations

Minor: Advertising, Leadership

